



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF PROFESSIONAL LAND SURVEYORS

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MEETING MINUTES:	BOARD OF PROFESSIONAL LAND SURVEYORS
DATE AND TIME:	June 19, 2014 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
APPROVED:	October 16, 2014

MEMBERS PRESENT

James Bielicki, Jr., Professional Member, Chairman
Franco R. Bellafante, Professional Member, Vice-Chair
Charles Adams, Jr., Professional Member
Rhonda West, Public Member, Secretary

DIVISION STAFF

Kevin Maloney, Deputy Attorney General
Amanda McAtee, Administrative Assistant II

MEMBERS ABSENT

Thomas Plummer, Professional Member

PUBLIC

None

CALL TO ORDER

Mr. Bielicki called the meeting to order at 8:41 a.m.

Review and Approval of Minutes

Ms. West made a motion, seconded by Mr. Adams, to approve the May 15, 2014 minutes. By unanimous vote, the motion carried.

Unfinished Business

Continued Discussion on PDHs for Deployed Active Duty Military Licenses

The Board reviewed the rules and regulations draft that Mr. Maloney prepared. After review and discussion, Ms. West made a motion, seconded by Mr. Adams, to send the draft rules and regulation change to the register of regulations for publication. By unanimous vote, the motion carried.

Follow-up with Correspondence from Mark Busch from June of 2013

Ms. McAtee stated that she received PDH certificates from Mr. Busch and was waiting to hear back from the West Virginia Society of Professional Surveyors to confirm a course that he took. Mr. Busch had lost the certificate he was issued from the West Virginia Society of Professional Surveyors and was unsuccessful in obtaining a replacement.

Complaint Status

Open Complaints

05-02-13

05-03-13

05-01-14 – new complaint

Mr. Bielicki stated that the Board had three open complaints.

NEW BUSINESS

Courses for Continuing Education Approval

Mark Lagana, OPUS Projects Manager's Training – 16 PDHs

After review, Mr. Adams made a motion, seconded by Ms. West to approve the course as requested. By unanimous vote, the motion carried.

Review of Application for Licensure by Examination – None

Review of Application for Licensure by Reciprocity

Jerome Brunner – Florida

Mr. Bellafante reviewed the reciprocity application of Jerome Brunner. After discussion, Mr. Bellafante made a motion, seconded by Mr. Plummer, to approve Jerome Brunner's reciprocity application contingent upon a passing score on the State drainage and jurisprudence exam. By unanimous vote, the motion carried.

Review of Application for Surveyor Intern – None

Ratification of Issuance of Land Surveying Certificate of Authorization – None

Review of Land Surveying Certificate of Authorization – None

Review of Audits – None

Wall Certificates – None

Correspondence – None

NCEES Northeast Zone Meeting Update

Mr. Bielicki stated that he attended the northeast zone meeting in West Virginia and gave the Board an update on NCEES news. Mr. Bielicki stated that NCEES was encouraging all states to use the enforcement exchange to view and log discipline. Ms. McAtee stated that she would login to the NCEES website and review the enforcement exchange.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

None

PUBLIC COMMENT

None

NEXT MEETING

The next meeting of the Board is September 18, 2014 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

There being no further business before the Board, Mr. Bellafante made a motion, seconded by Ms. West, to adjourn the meeting at 9:28 a.m. By unanimous vote, the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'A McAtee', written in a cursive style.

Amanda McAtee
Administrative Specialist II

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.